

How do students add to the Blogs?

The blog serves as a private space on your eFundi site where you can regularly post new material or information. It can serve as an online journal in which you, your fellow students or your lecturer can write entries. All entries are ordered by date (the latest new entry will always be displayed at the top). Participants have the choice of whether they would like their blogs to be private or shared with others on the site. When a blog is shared with the rest of the class, they have the option to comment on the blog posts.

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This tutorial will address the following topics:

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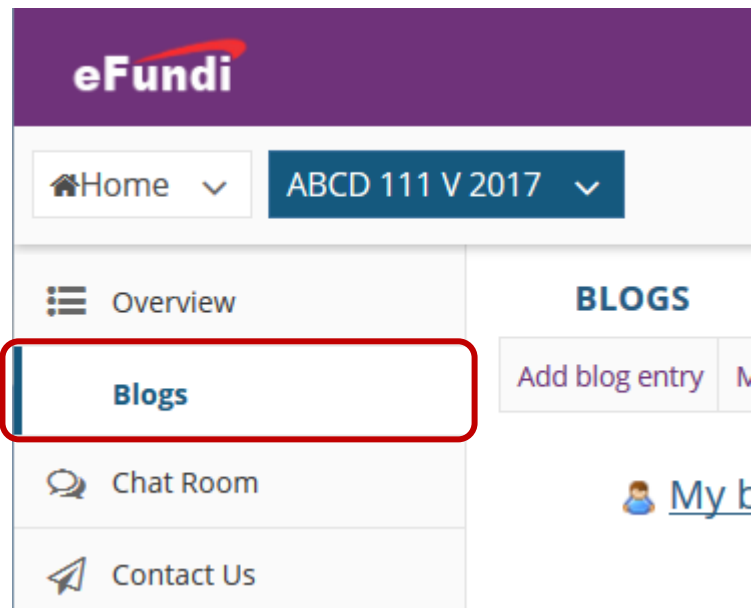
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To access the Blog tool

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Select **Blogs** from the Tool Menu in your site.



How do I make sure my blog entries are completely private?

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Your lecturer cannot ensure that all entries are completely private. It is your responsibility as student to choose whether or not they want other students to see your posts. You will see the window below on each entry you make. Ensure that the correct setting is chosen before making your post.

Choose who can see this entry

☒ **Only site administrators and I can see this entry**

☐ All members of this site can see this entry

☐ This entry is publicly viewable

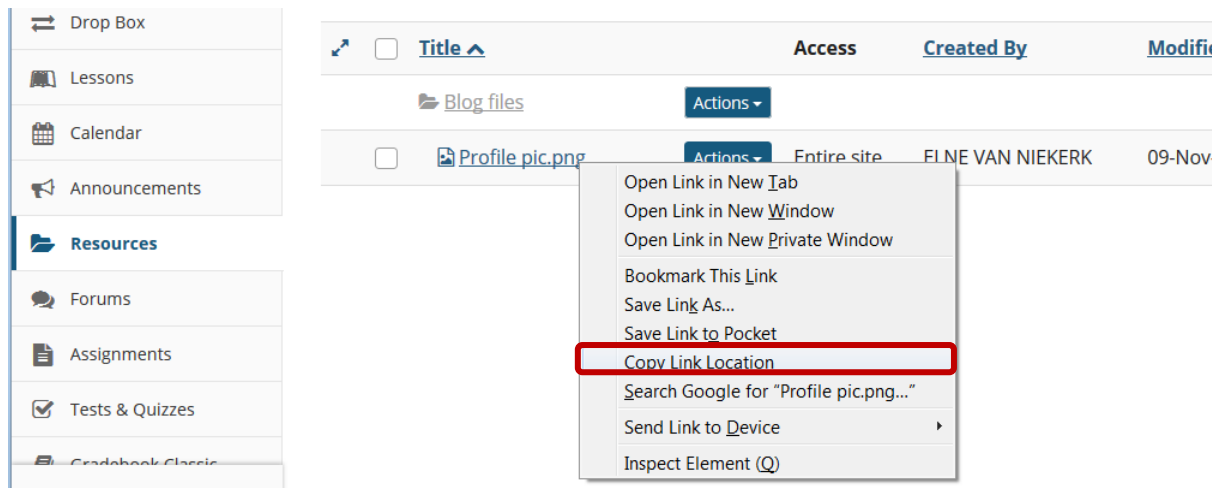
Publish entrySave DraftCancel

How do I add my picture to my blog profile & other settings?

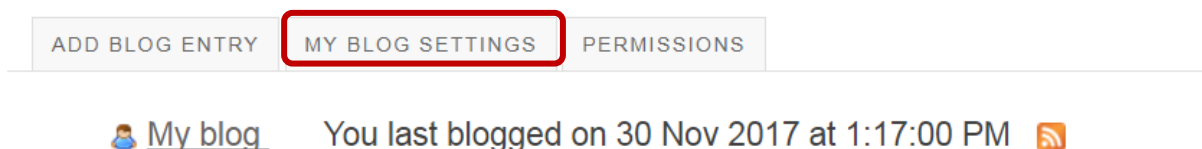
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Upload your photo to the **Resources** tool*, then **right-click** on the photo and select: **Copy link location / Copy link address**

Note: If you cannot add a picture to the Resources ask your lecturer to make a folder available in Resources for you to upload. Alternatively, you may need to send them your picture and they will need to send you the link to your photo.



To create your Blog profile, go to your **Blog** tool and click the **My Blog Settings** tab at the top.



Right-click in the text box for **URL for my picture** and paste (**Ctrl+V**) the link that you copied from Resources/ received from your lecturer.

Insert some information about yourself in the **My blog profile** section, then click the **Change settings** button at the bottom.




My blog settings

URL for my picture `oup/bd7bb311-4697-4b65-9e36-b63fce1e1bd5/Blog%20files/Profile%20pic.png`

[My blog profile](#)

[illegible]

This is what your lecturer and fellow students will see:

<p>ELNE VAN NIEKERK</p> <hr/> <p>I LOVE cupcakes</p>  <p>Cupcake ipsum dolor sit amet I love pudding marzipan. Cookie cheesecake halvah marshmallow chocolate lollipop marshmallow. I love liquorice I love sweet roll fruitcake candy canes jelly beans tiramisu. Jelly-o gummies chocolate bar powder jelly beans oat cake chocolate gummies jelly-o.</p> <p>Pastry fruitcake marzipan toffee liquorice I love. Jujubes I love gummies gummi bears toffee. Muffin donut chocolate bar jelly beans lollipop. Candy pastry candy candy marshmallow.</p> <p>Powder I love lollipop croissant chocolate tiramisu topping cookie. Chocolate topping I love caramels cheesecake. I love dragée pastry wafer lollipop bear claw dragée I love chocolate cake.</p> <p>Cake jelly beans macaroon apple pie sweet roll dessert topping. Sweet cookie jelly beans I love I love chocolate bar dragée. Dragée I love bear claw. Candy gummi bears jujubes dragée tart.</p> 	<div style="text-align: right;">09 Nov 2018 8:42 AM</div> <div style="text-align: center;">  E L N E V A N N I E K E R K </div> <p>I am a fun loving weirdo who loves to learn!</p> <p>😊❤️😘</p> <p>Cupcake ipsum dolor sit amet I love pudding marzipan. Cookie cheesecake halvah marshmallow chocolate lollipop marshmallow. I love liquorice I love sweet roll fruitcake candy canes jelly beans tiramisu. Jelly-o gummies chocolate bar powder jelly beans oat cake chocolate gummies jelly-o.</p>
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Adding a new Blog post

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To add a new Blog post, go to your **Blog** tool and click the **Add blog entry** tab at the top.

Once you have completed your entry, choose your preferred access settings and click the **Publish Entry** button.

Choose who can see this entry

☐ Only site administrators and I can see this entry

☒ All members of this site can see this entry

☐ This entry is publicly viewable

Publish entry

Save Draft

Cancel

Need help?

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You can make use of the Sakai based Help resources available on all eFundi sites, or contact your site of delivery eFundi Support Desk.

OR: Please attend eFundi training or stop by during office hours for additional help.

eFundi Support Desk:

Call centre: 018 285 5930

Campus support:

Mafeking: Tel.: 018 389 2447 Office: ADC Building, Block D Room G80	Potchefstroom: Tel.: 018 285 2295 Office: Building E8, Room 107A	Vanderbijlpark: Tel.: 016 910 3035/8 Office: Building 13, Room SL313
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OR

Log a ticket: support.nwu.ac.za